



Reducing The Spread Of Respiratory Infections, Including Covid-19 Health and Safety Risk Assessment and Outbreak Management Plan

School/ Setting	Ravensbury Community School	Date of Assessment	01/09/2021
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Staying safe; Our Commitment

While there is no longer a requirement for all employers to explicitly consider COVID-19 in their statutory health and safety risk assessments, it is important that as a business, organisation or an employer you continue to comply with your legal obligations relating to health and safety, employment and equality duties.

Overarching Guidance for all staff:

The evidence is clear that missed face-to-face attendance causes significant harm to children and young people's education, life chances and mental and physical health. This harm disproportionately affects children and young people from the most disadvantaged backgrounds. As COVID-19 becomes a virus that we learn to live with, it is now imperative that we reduce the disruption to children and young people's education, particularly given that the direct clinical risks they face are extremely low.

On 21 February the Prime Minister set out the next phase of the Government's COVID19 response. COVID-19 continues to be a virus that we learn to live with and the imperative to reduce the disruption to children and young people's education remains. Our priority is to support you to deliver face-to-face, high-quality education to all pupils. The evidence is clear that being out of education causes significant harm to educational attainment, life chances and mental and physical health. We have worked closely with the Department of Health and Social Care (DHSC) and the United Kingdom Health Security Agency (UKHSA) to revise this guidance. While coronavirus (COVID-19) remains in the community, we will be making judgments at a school level about how to balance and minimise any risks from coronavirus (COVID-19) with moving towards providing a full educational experience for our children.

This risk assessment will be updated regularly to reflect the latest guidance provided by the Government, DfE and Local Authority.



Reducing The Spread Of Respiratory Infections, Including Covid-19 Health and Safety Risk Assessment and Outbreak Management Plan

Summary Information

Testing

The latest changes to testing rules do not mean the end of testing altogether. Regular testing is still advised for specialist special educational needs and disability (SEND) settings, alternative provision, and SEND units in mainstream schools or the equivalent in colleges.

All settings may be advised by their local public health team to recommend lateral flow device (LFD) tests to manage an outbreak.

What if staff or students want to continue testing regularly?

Although this will no longer be recommended, staff in education and childcare settings and students and pupils can still access test kits by [ordering them online](#) or through their local pharmacy if they wish.

Self-isolation

From 24 February, the Government will remove the legal requirement to self-isolate following a positive test.

Adults who test positive will continue to be advised to stay at home and avoid contact with other people for at least 5 full days and then continue to follow the UKHSA guidance. Children are asked to isolate for 3 days after the day they took the test, if they can. After 3 days, if they feel well and do not have a high temperature, they can return to school as the risk of passing the infection on to others is much lower. This is because children and young people tend to be infectious to other people for less time than adults.

Staff, children and young people who are contacts should attend their education settings as usual. This includes staff who have been in close contact within their household, unless they are able to work from home.

UKHSA published new guidance for the general population on reducing the spread of respiratory infections, including COVID-19, in the workplace. This came into effect on Friday 1 April, and is also relevant to education and childcare setting

https://www.gov.uk/guidance/reducing-the-spread-of-respiratory-infections-including-covid-19-in-the-workplace?utm_source=07%20April%202022%20C19&utm_medium=Daily%20Email%20C19&utm_campaign=DfE%20C19

Should parents send their child to school if they think they have COVID-19?

If a child has any of the main symptoms or a positive test result, the public health advice remains unchanged and is to stay at home and avoid contact with other people.

Anyone with any of the main COVID-19 symptoms should order a test and is advised to stay at home while waiting for the result.

If they test positive, they are advised to follow public health advice.

Throughout the pandemic, we have adapted the measures in place in schools to strike the balance between protecting education and reducing transmission.

It remains our absolute priority to do everything we can to protect students in face-to-face education.

The measures we recommend in education settings, such as encouraging vaccine take up, hygiene or ventilation measures, are always based on the latest scientific advice.



Reducing The Spread Of Respiratory Infections, Including Covid-19 Health and Safety Risk Assessment and Outbreak Management Plan

How can you continue to prevent the spread of respiratory infections, including COVID-19 across education settings?

Good ventilation, hygiene and encouraging vaccination uptake, as well as following any additional advice from local directors of public health, are the best measures to prevent the spread of COVID-19 in education settings.

Ventilation

We have provided over 360,000 carbon dioxide (CO₂) monitors to all state-funded education settings, including early years, schools, and further education providers, backed by £25 million. The new monitors enable staff to identify areas where ventilation needs to be improved and provide reassurance that existing ventilation measures are working, helping balance the need for good ventilation with keeping classrooms warm.

Many classrooms and communal areas in schools are already well-ventilated, and we have also made up to 9,000 high efficiency particulate air (HEPA) cleaning units available for the small number of settings where poor ventilation cannot be quickly rectified.

Vaccination

Vaccines remain our best weapon against this virus. By getting vaccinated, children and young people can increase their protection against COVID-19.

Being vaccinated minimises the need for children and young people to have time-off school and college and helps them to continue to carry out their hobbies, attend social events and live their lives to the full. It therefore supports their emotional wellbeing and happiness.

While most children infected usually have mild symptoms from COVID-19 some may go on to develop more serious symptoms. Doctors are still learning about these long term effects but we know that vaccination helps to protect against these risks.



Reducing The Spread Of Respiratory Infections, Including Covid-19 Health and Safety Risk Assessment and Outbreak Management Plan

Our Employees

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
01	<p>Any employee that has any of the main symptoms of covid-19</p> <ul style="list-style-type: none"> a new continuous cough a high temperature a loss of, or change in, your normal sense of taste or smell (anosmia) <p>Should access a PCR test. They are advised to stay at home and avoid contact with other people while they are waiting for the test result.</p> <p>Other symptoms linked with COVID-19 include shortness of breath, fatigue, loss of appetite, muscle ache, sore throat, headache, stuffy or runny nose, diarrhoea, nausea and vomiting. Any of these symptoms may also have another cause.</p> <p>If an employee is concerned about any symptoms, or they are worsening, they are advised to contact 111 or speak to their GP. In an emergency dial 999</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> Staff are reminded that if they have symptoms of a respiratory infection, such as COVID-19, and have a high temperature or do not feel well enough to go to work or carry out normal activities, should try to stay at home and avoid contact with other people, until they no longer have a high temperature (if they had one) or until they no longer feel unwell. While unwell there is a high risk of passing the infection to other people. It is particularly important to avoid close contact with anyone who they know is at higher risk of becoming seriously unwell if they are infected with COVID-19 and other respiratory infections, especially those whose immune system means that they are at higher risk of serious illness, despite vaccination. Staff should try to work from home if possible. Isolation guidance remains the same for those who are vaccinated and unvaccinated should they show symptoms or test positive i.e., if you display symptoms you should remain home and get a PCR test and if you test positive you should isolate for the required period. (contacts of positive cases no longer need to isolate whether they are unvaccinated or not. Staff are asked to report positive, negative and void results to the NHS and to the setting.
02	<p>Any employee who has tested positive for COVID 19 should not attend school/ setting.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> Staff are reminded that there is no longer a legal requirement for people with coronavirus (COVID-19) infection to self-isolate, however if they have any of the main symptoms of COVID-19 or a positive test result, the public health advice is to stay at home and avoid contact with other people. Staff who have tested positive for COVID-19 are advised to isolate and should not attend the school setting.



Reducing The Spread Of Respiratory Infections, Including Covid-19 Health and Safety Risk Assessment and Outbreak Management Plan

					<ul style="list-style-type: none"> Many people with COVID-19 will no longer be infectious to others after 5 days. If you have a positive COVID-19 test result, try to stay at home and avoid contact with other people for 5 days after the day they took the test At the end of this period, if staff have a high temperature or feel unwell, they should try to follow this advice until they feel well enough to resume normal activities and they no longer have a high temperature if they had one. Although many people will no longer be infectious to others after 5 days, some people may be infectious to other people for up to 10 days from the start of their infection. Staff should avoid meeting people at higher risk of becoming seriously unwell from COVID-19, especially those whose immune system means that they are at higher risk of serious illness from COVID-19, despite vaccination, for 10 days after the day they took the test Staff who are asymptomatic and test positive on an LFD test no longer need a confirmatory PCR test. They should follow the Governments isolation guidance. While unwell there is a high risk of passing the infection to other people.
03	Any employee who develops COVID-19 symptoms during the school day should be sent home as soon as possible and take a LFD/PCR test.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> Staff are reminded that they should not attend school, even if they are feeling better, until they receive their test results.
04	An individual risk assessment will be completed for all staff that have characteristics that increase their potential risk from coronavirus (COVID-19), as set out in the COVID-19: review of disparities in risks and outcomes report . Sample assessment template provided by Directorate for Children and Education Services. CEV staff are no longer advised to shield.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> All individual staff risk assessments will be reviewed and updated regularly following medical advice.
05	Wearing of face coverings	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> Face coverings are no longer advised for pupils, staff and visitors in classrooms or communal areas. However, staff may choose to wear them in communal areas and when moving round the building.



Reducing The Spread Of Respiratory Infections, Including Covid-19 Health and Safety Risk Assessment and Outbreak Management Plan

					<ul style="list-style-type: none"> A director of public health might advise that face coverings should temporarily be worn in communal areas or classrooms (by pupils, staff and visitors, unless exempt).
06	Asymptomatic testing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> Staff will be asked to carry out asymptomatic testing before returning after a school holiday.

Our Pupils

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
07	<p>Any pupil or persons within their household has coronavirus (COVID-19) symptoms, should not attend school/ setting. They should seek medical advice about whether to access a test.</p> <p>Symptoms of COVID-19 for children can include:</p> <ul style="list-style-type: none"> a high temperature or shivering (chills) – a high temperature means you feel hot to touch on your chest or back (you do not need to measure your temperature) a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours a loss or change to your sense of smell or taste shortness of breath feeling tired or exhausted an aching body a headache a sore throat a blocked or runny nose loss of appetite diarrhoea feeling sick or being sick <p>The symptoms are very similar to symptoms of other illnesses, such as colds and flu.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> Parents are reminded that children with COVID-19 should not attend school while they are infectious. It is not recommended that children and young people are tested for COVID-19 unless directed to by a health professional. Children and young people with mild symptoms such as a runny nose, sore throat, or slight cough, who are otherwise well, can continue to attend their education setting. Children and young people who are unwell and have a high temperature should stay at home and avoid contact with other people, where they can. They can go back to school, college or childcare and resume normal activities when they no longer have a high temperature, and they are well enough to attend. If a child or young person has a positive COVID-19 test result they should try to stay at home and avoid contact with other people for 3 days after the day they took the test, if they can. After 3 days, if they feel well and do not have a high temperature, they can return to school as the risk of passing the infection on to others is much lower. This is because children and young people tend to be infectious to other people for less time than adult Parents are asked to report positive, negative and void results to the NHS to the setting.. Free school meal support will be provided to any pupils who are eligible for benefits-related free school meals and who are learning at home during term time.



Reducing The Spread Of Respiratory Infections, Including Covid-19

Health and Safety Risk Assessment and Outbreak Management Plan

	From Monday 16 August unvaccinated young people up to the age of 18 years and 6 months are no longer required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19 however they will be advised to access a PCR test. They do not need to isolate whilst waiting for test results				<ul style="list-style-type: none"> While unwell there is a high risk of passing the infection to other people.
08	Any pupil who has tested positive for COVID 19 should not attend school/ setting.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> Pupils who have tested positive for COVID-19 are advised to isolate and should not attend school While unwell there is a high risk of passing the infection to other people. If a child or young person has a positive COVID-19 test result they should try to stay at home and avoid contact with other people for 3 days after the day they took the test, if they can. After 3 days, if they feel well and do not have a high temperature, the risk of passing the infection on to others is much lower. This is because children and young people tend to be infectious to other people for less time than adults. Children and young people who usually go to school, college or childcare and who live with someone who has a positive COVID-19 test result should continue to attend as normal Parents are asked to report the results of a test to the NHS and to the setting. Free school meal support will be provided to any pupils who are eligible for benefits-related free school meals and who are learning at home during term time. School will continue to inform families of positive cases in school. This will be done through a text message.
09	Any pupil who develops COVID-19 symptoms during the school day should be sent home as soon as possible and seek medical advice as to whether they should access a test.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> Any pupil who presents with symptoms of a respiratory infection, including covid-19, during the school day will be sent home and advised to seek medical advice. The hygiene suite will be used as a holding area to isolate a pupil if they present with coronavirus symptoms. A 1st aider or member of staff will remain with the child until they are collected. The member of staff supervising the child must use



Reducing The Spread Of Respiratory Infections, Including Covid-19 Health and Safety Risk Assessment and Outbreak Management Plan

					<p>the PPE equipment provided in the hygiene suite and wash their hands after supervising someone who is symptomatic.</p> <ul style="list-style-type: none"> Hygiene suite/classroom will be cleaned and dry fogged at the end of the day if child has been sent home with symptoms. Routine cleaning of areas will take place daily. Parents to be called and children to be sent home as soon as possible if they develop symptoms and then will need to isolate with their household members. Free school meal support to any pupils who are eligible for benefits-related free school meals and who are learning at home during term time. Routine dry fogging will continue to take place every two weeks.
10	Remote/distance learning contingency arrangements for all pupils should be maintained in line with any local Covid-19 outbreak.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> All class teachers to continue to plan learning using Padlet to use in the event of a pupil isolating. Families to access remote learning through secure area on school spider. Homework to be uploaded to School Spider If a pupil is asked to self-isolate they will have access to remote learning (if well enough).
11	All pupils travelling to England must adhere to travel legislation, details of which are set out in government travel advice test.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Our School

Physical / Social Distancing in the Building					
Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
12	Although social distancing is no longer a legal requirement for staff and pupils. Head Teachers still have a legal duty to ensure the health and safety of their staff.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> To minimise the risk of transmission separate staffrooms will be in operation; EYFS and KS1 will use the Community Room, KS2 staff will use the staffroom upstairs.



Reducing The Spread Of Respiratory Infections, Including Covid-19 Health and Safety Risk Assessment and Outbreak Management Plan

					<ul style="list-style-type: none"> When there is an increase in local Covid-19 cases, considerations should be given to ensuring social distancing amongst staff- e.g; <ul style="list-style-type: none"> ➤ Stagger the use and limit the occupancy of staff room and offices by employees and ensure staff maintain social distancing. ➤ Ensure maximum occupancy of each room is calculated to ensure staff can maintain social distancing. ➤ Car sharing should be avoided where possible Key stage school assemblies will resume week beginning 25.04.22 Staff training sessions will be face to face (in the hall). Staff briefings will continue to be virtual as this is a more efficient use of time.
13	Staff that assist pupils with AGP (aerosol generating procedures) have appropriate AGP PPE. Any procedures are done in a separate, ventilated room where possible. (Refer to health colleagues if this is applicable).	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Infection Control, Cleaning and Hygiene Arrangements					
Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
14	Staff and/or pupils who are experiencing symptoms of respiratory infection, including Covid-19, should not attend school/ setting. They seek medical advice as whether they need a test.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> Staff and parents are reminded the symptoms of a respiratory infection, including covid-19. If advised they should take a test. They should remain at home until they received their test results, even if they are feeling better.



Reducing The Spread Of Respiratory Infections, Including Covid-19 Health and Safety Risk Assessment and Outbreak Management Plan

					<ul style="list-style-type: none"> Any person; staff or pupil who is a 'close contact' of someone who has tested positive <u>will not</u> need to isolate if they have been fully vaccinated, however they will be advised to access a PCR test. They do not need to isolate whilst waiting for test results. Isolation guidance remains the same for those who are vaccinated and unvaccinated should they show symptoms or test positive GermDefence is a website that can help identify simple ways to protect yourself and others from COVID-19 and other viruses. https://www.germdefence.org/
16	Parents of pupils with symptoms of a respiratory infection should seek advice medical advice as to whether they should get their child tested.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17	Staff/ pupils who test positive for COVID 19 should follow UKHSA guidance on isolation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> Staff/ pupils who test positive for COVID 19 are reminded that they should follow UKHSA guidance on isolation. Pupils If a child or young person has a positive COVID-19 test result they should try to stay at home and avoid contact with other people for 3 days after the day they took the test, if they can. After 3 days, if they feel well and do not have a high temperature, they can return to school as the risk of passing the infection on to others is much lower. This is because children and young people tend to be infectious to other people for less time than adult Staff Staff who have tested positive for COVID-19 are advised to isolate and should not attend the school setting. Many people with COVID-19 will no longer be infectious to others after 5 days. If you have a positive COVID-19 test result, try to stay at home and avoid contact with other people for 5 days after the day they took the test At the end of this period, if staff have a high temperature or feel unwell, they should try try to follow this advice until they feel well enough to resume normal activities and they no longer have a high temperature if they had one.



Reducing The Spread Of Respiratory Infections, Including Covid-19 Health and Safety Risk Assessment and Outbreak Management Plan

					<ul style="list-style-type: none"> Although many people will no longer be infectious to others after 5 days, some people may be infectious to other people for up to 10 days from the start of their infection. Staff should avoid meeting people at higher risk of becoming seriously unwell from COVID-19, especially those whose immune system means that they are at higher risk of serious illness from COVID-19, despite vaccination, for 10 days after the day they took the test.
18	Provision of hand-washing / hand-hygiene facilities at entrances and throughout school/setting. (Regularly monitored & maintained).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> Outdoor sinks installed to encourage regular hand washing. Sinks in each shared area/classroom used as increased hand washing stations. Installation of mobile hand sanitisation stations one for each phase. Antibacterial wipes available in each classroom to sanitise equipment. Each classroom has a box containing cleaning equipment; detergent, cloths, hand sanitiser and tissues. A PPE grab bag is also included if a person is symptomatic.
19	All staff and pupils are encouraged to regularly wash their hands with soap and water, especially upon arrival at school/setting, prior to eating, following break/lunch time and any other time deemed necessary (after coughs/sneezes). Small children and children with complex needs should continue to be helped to wash their hands properly.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> Sinks in each shared area/classroom used as increased hand washing stations. Installation of mobile hand sanitisation stations in communal areas around school. Antibacterial wipes available in each classroom to sanitise equipment. Time built in for pupils to wash/sanitise hands regularly.
20	Toilets and facilities will be cleaned regularly in line with the school's enhanced cleaning regime. Pupils will be encouraged to clean their hands thoroughly throughout the day	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> Cleaner employed at lunchtime to clean surfaces, communal spaces, door handles/plates, hand dryers, taps, light switches more regularly
21	All staff and pupils are encouraged to cough / sneeze into tissues and dispose of these in appropriate waste disposal bins. (Catch it, Kill it, Bin it)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> Tissues provided in every classroom. Used tissues to be disposed of into a lidded bin. Children encouraged to wash/sanitise hands after using a tissue. Wipes provided in each classroom.



Reducing The Spread Of Respiratory Infections, Including Covid-19 Health and Safety Risk Assessment and Outbreak Management Plan

22	Additional lidded bins and increased emptying / replacement are provided / in-place.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> Lidded bins are provided in each classroom and in communal areas. Bins are emptied twice a day; lunchtime and the end of the day.
23	All working areas within the building should be well-ventilated (Windows and Doors open) where safe and appropriate to do so.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Ensure that there is good ventilation, this can be achieved by a variety of measures including:</p> <ul style="list-style-type: none"> Natural ventilation; Classroom doors which are non-fire doors are to be wedged open at all times. Opening internal doors can also assist with creating a throughput of air Fire doors with automatic fire closers to be used to keep doors open and facilitate air flow. Parents and staff are advised to ensure they are dressed appropriately, jumpers, fleeces. Remind staff of flexibility to allow additional, suitable indoor clothing Opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space). Opening high level windows in colder weather in preference to low level to reduce draughts Staff should balance the need for increased ventilation while maintaining a comfortable temperature, consider: Increase the ventilation while spaces are unoccupied (for example, between classes, during break and lunch, when a room is unused) Rearrange furniture where possible to avoid direct draughts. CO² monitors to be put in each shared area to monitor the levels of CO². If levels are too high staff will increase ventilation. Heating should be used as necessary to ensure comfort levels are maintained particularly in occupied spaces Air purifiers have been purchased for each classroom and office spaces.
24	<p>A regular cleaning schedule should be maintained. This should include twice daily cleaning (using detergent and hot water followed by a chlorine based disinfectant solution) of all areas and equipment, with a particular focus on frequently touched surfaces:</p> <ul style="list-style-type: none"> Toilets 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> Additional cleaner employed 2 hours each day to wipe surfaces and empty bins at lunchtime. Caretaker/additional cleaner to sanitise 'pinch points'; light switches, toilet flush handles, door handles, door hand plates, hand dryers and taps.



Reducing The Spread Of Respiratory Infections, Including Covid-19 Health and Safety Risk Assessment and Outbreak Management Plan

	<ul style="list-style-type: none"> • Door Handles/ Access Buttons • Kitchen areas and associated equipment • Water dispensers/ coolers • Printers/ Photocopiers • White Boards • Play Equipment • Shared resources 				<ul style="list-style-type: none"> • Surfaces to be sprayed with warm detergent solution before being wiped with a disposable cloth. • All children have own water bottle supplied by school. Water changed regularly. • Where children are sharing resources they are encouraged to wash hands regularly. • Dry fogging machine used once a fortnight to sanitise each classroom and everything in it. • Member of cleaning team assigned to each phase to reduce cross contamination. • Antibacterial wipes and computer wipes supplied to sanitise equipment both in the classroom and next to the photocopiers. • All classrooms and office spaces have air purifiers to monitor air quality.
25	<p>Staff and pupils are provided with instructions on how to achieve effective hand-washing; for example in the form of posters, written guidance and videos clips etc.</p> <p>Increased frequency of toilet inspections and checks to ensure sufficient supplies of liquid soap are maintained.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Hand-Washing Guidance Hand-Washing Video Hand-Washing Poster https://campaignresources.phe.gov.uk/schools https://www.germdefence.org/</p> <ul style="list-style-type: none"> • Handwashing posters to be displayed in staff and pupil toilets. • Regular handwashing opportunities will be built into the timetable throughout the day.
26	Educational visits	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Educational visits will be subject to risk assessments as normal and reflect any public health advice or in-country advice of the international destination</p>



Reducing The Spread Of Respiratory Infections, Including Covid-19 Health and Safety Risk Assessment and Outbreak Management Plan

Response to an Infection					
Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
27	<p>Sufficient understanding and processes are in place to respond to a confirmed case of COVID 19 in school:</p> <ul style="list-style-type: none"> - Those with symptoms book a test - Contact Public Health when become aware of a confirmed case (Public Health will also contact schools when they become aware of a confirmed case). - Complete On-Line MTAT form. - Public Health/ MTAT will then work with school to determine actions to be taken. - Outbreak management plan is implemented if requested in response to request from local Director of Public Health, Test and Trace or Public Health. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • If there is a confirmed case of covid-19 the HT will follow the latest PHE guidance. • HT will complete the MTAT online form • HT will report the confirmed case to the Public Health Team • Contact with Manchester Test and Trace via online form-HT • School will provide a home test where it is difficult for families to access one through the routes above • Contact details and register of visitors will be logged in case needed by Test and Trace
28	If an outbreak, school's Covid-19 outbreak management plan is implemented. Remote/distance learning contingency arrangements for all pupils should be maintained in case of school/ year group closure during any local COVID 19 outbreak.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Outbreak Management Plan Below

Reducing The Spread Of Respiratory Infections, Including Covid-19 Health and Safety Risk Assessment and Outbreak Management Plan

Outbreak Management Plan

The contingency plans outline how we would operate if we need to take extra measures in exceptional circumstances. Given the detrimental impact that restrictions on education can have on children and young people, any measures in schools will only ever be considered as a last resort, kept to the minimum number of schools or groups possible, and for the shortest amount of time possible.

The Director of Public Health, Public Health England Health Protection Teams or the Local Authority could recommend certain measures are re-introduced. This may happen to help manage outbreaks in schools, or if there is an “extremely high prevalence” of Covid-19 in the community and other measures have failed to reduce transmission, or as part of a package of measures “responding to a variant of concern” (VoC).

The thresholds, detailed below, can be used by settings as an indication for when to seek public health advice if they are concerned.

For most education and childcare settings, these include:

- a higher than previously experienced and/or rapidly increasing number of staff or student absences due to COVID-19 infection
- evidence of severe disease due to COVID-19, for example if a pupil, student, child or staff member is admitted to hospital due to COVID-19
- a cluster of cases where there are concerns about the health needs of vulnerable staff or students within the affected group

N.B- THE FOLLOWING CONTROL MEASURES DO NOT NEED TO BE PUT INTO PLACE UNLESS RECOMMENDED BY THE DIRECTOR OF PUBLIC HEALTH, PHE HEALTH PROTECTION TEAMS OR THE LOCAL AUTHORITY.

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
01	<p>If there is significant concern that existing or recently introduced measures in an area have failed to mitigate community transmission, or that a more robust response is required to contain the outbreak of a VoC it may be necessary to limit the number of children and young people in education or childcare settings through attendance restrictions.</p> <p>ATTENDANCE RESTRICTIONS SHOULD ONLY BE CONSIDERED AS A LAST RESORT FOLLOWING THE DfE's 'CONTINGENCY FRAMEWORK' AND, IN COLLABORATION WITH PUBLIC HEALTH AND THE LOCAL AUTHORITY.</p>				<ul style="list-style-type: none"> • Remote learning platform remains in place for all pupils. • Register of pupils of key workers and vulnerable pupils in place in case there is a need to implement the OMP. • Provision in place for key worker and vulnerable children attendance (as per national lockdowns). • Risk assessment to identify vulnerable families in the community who meet the DfE's updated definition.
02	When a variant of COVID-19 is classed as a variant of concern (VoC), DHSC will increase targeted testing in that				<ul style="list-style-type: none"> • Increased use of home testing for staff.



Reducing The Spread Of Respiratory Infections, Including Covid-19 Health and Safety Risk Assessment and Outbreak Management Plan

	area to help suppress and control any possible new cases and better understand the new variants.				
03	Temporary re-introduction of year/class bubbles, for a temporary period to reduce mixing between groups.				<ul style="list-style-type: none"> School to revert back to all preventative measures as outlined in the March 2021 RA. Year/ class group bubbles will be implemented Stagger entrance/ exit times Use of different entrances Staggered/ limited use of communal areas- hall/ dining room etc. Social distancing
04	Temporary re-introduction of face coverings. In all cases any educational drawbacks in the recommended use of face coverings should be balanced with the benefits in managing transmission and should allow for reasonable exemptions for their use.				<ul style="list-style-type: none"> Face coverings worn by staff and visitors, in communal areas unless they are exempt.
05	Temporary re-introduction of shielding in the event of a major outbreak or variant of concern that poses a significant risk to individuals on the shielded patient list. SHIELDING CAN ONLY BE RE-INTRODUCED BY NATIONAL GOVERNMENT.				<ul style="list-style-type: none"> Individual risk assessments regularly reviewed and specifically in line with any updated government guidance regarding VoCs. Remote learning platform in place for children who are advised to shield.
06	Temporary limit to certain school activities; - residential educational visits - open days - transition and taster days - parental attendance in settings - performances in settings				<ul style="list-style-type: none"> Risk assessments in place.

Further Information via: Health and Safety Team
Internal Audit & Risk Management



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Approved by (Head Teacher/ Chair of Governors)	Maureen Hughes Sarah Crowe	Date of Approval Updated 29.11.21 Updated 03.01.22 Updated 10.01.22 Updated 14.01.22 Updated 28.02.22 Updated 18.04.22	09/09/2020
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