



Admission Policy for Ravensbury Community School

Admission Criteria and other important information **2017-2018**

Ravensbury Community School is a school that centres on children, families and their community.

Everything we do is designed to provide an active learning environment where children want to learn and succeed. We aim to provide a school where your children feel confident that they are safe, cared for and a school that stimulates their creativity and self worth.

If necessary you can apply to change schools any time during your child's education. The decision to change schools is important and you should be sure it is right for your child.

You may also need to apply for a school place if you have recently moved into the country or into Manchester.

Here are the admission criteria for 2017-2018 for Ravensbury Community School in accordance with Manchester City Council.

- Places are not given out on a first come first serve basis.
- Attending a school nursery does not mean your child will automatically be given a place in that school's reception class. You must make an application for admission to the reception class.
- Each school has a set number of reception places on offer. Where the number of children applying for places is within the set number of places, then every child gets a place.
- Where there are more application than places, available, the following admission criteria will be used to decide who is offered a place. Starting with those children in Category 1, places are then given out until the set number for the reception class is reached.
- In order for the school to sustain full time Nursery provision, parents who are applicable for the free 30 hour "Childcare Choices" must register online and apply every term. The code is to be passed on to the school office as soon as available.

Category 1

Children who are looked after by a Local Authority

Category 2

Children with exceptional circumstances medical/social needs

If a special medical or social need means there is only one school your child can go to, please indicate this in your application. We will then send you a separate form to complete and return, along with a letter from your doctor or social worker. A panel of officers will assess whether your child should be put in Category 2. Any category 2 forms without a letter from a doctor or social worker will not be considered.

Category 3

Children who have an older brother or sister attending the preferred school when they take up their place (but not in a sixth form) and living at the same address. This includes adopted siblings, stepsiblings and foster children.*

*In the event that a Category 3 will cause a school to exceed its planned admission number (PAN), admissions will be prioritised according to the distance between the child's permanent address and the school, measured in a straight line. Those children living nearest to the school will be admitted until all the places have been taken up.

Category 4

All other children will be prioritised according to the distance between their permanent home address and the school. Those children living nearest to the school will be admitted until all the places have been taken up.

How we calculate distance for Categories 3 & 4

We use a computerised measuring system to measure distance in a straight line from the centre point of the child's permanent home address to the centre point of the school, as defined by the Ordnance Survey, the national mapping agency. Those living closer to the school will receive higher priority.

Some schools set their own policies for admission

- Roman Catholic, Jewish and some Church of England schools are voluntary aided. The governors of these school and academies are responsible for their own admission criteria to decide which children are offered places.
- In accordance with the School Admissions Code, voluntary aided schools must give top priority to children of their faith in Local Authority

Approved by governors on 11.07.2017

care. They can then give priority to other children of their faith, before considering other applicants.

- Academies have a duty to admit children in accordance with the Schools Admission Code. The academy's governing body decides how places will be allocated.

If you would like more information on the Local Authorities admission policy please visit www.manchester.gov.uk/admissions.